The Legal Aid Society is a private not for profit organization. This organization has provided legal assistance to the community for over forty years.

The Society provides legal assistance in civil matters to low income residents of Orange County.

There is no charge to receive legal assistance through the Society. Although some costs may be waived for clients, there are costs that cannot be waived. Such costs that cannot be waived are filing fees for bankruptcies, costs for publishing ads in the newspaper and costs for process of service in another county, among others.

Legal Aid receives many requests for assistance. In order to most efficiently make use of its limited resources, guidelines have been established. These guidelines are based on the type of case the applicant wants assistance with as well as financial information.

No application is denied for reasons of race, sex, creed, color, religion, age, national origin, marital status or disability.

**PUBLICATION CREDITS:**

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Heart of Florida United Way
IF YOU NEED LEGAL HELP
CALL
(407)841-8310

Monday—Thursday
9:00 a.m.—Noon
1:30 p.m.—3:00 p.m.

Or

Saturday
9:00 a.m. — Noon

We Handle:
family law/custody, guardianships, tenant problems, consumer, bankruptcy, public benefits/welfare matters, homeless issues, immigration and other civil matters.

We Do Not Handle:
criminal cases, auto accidents, child support enforcement, personal injury, workers compensation, unemployment benefits or any fee generating cases.

SIMPLE STEPS TO FOLLOW:

1. ALWAYS CALL FIRST
   Our office is not prepared to handle “walk-in” applicants. If you have an emergency, please try to call first.

2. ASK TO SPEAK WITH A TELEPHONE INTERVIEWER OR PRESS 1
   The telephone interviewer will take the information and determine whether Legal Aid can help you with your problem. If it appears that you meet our basic guidelines, an appointment will be made for you.

   Whenever possible, we will attempt to schedule your appointment at a location close to you. Our main office is located in downtown Orlando on the corner of Magnolia Avenue and Robinson Street. Outreach offices are in Winter Park, Ocoee, Washington Shores, East Orange and Apopka.

3. BE ON TIME FOR YOUR APPOINTMENT
   If you are unable to keep your appointment, please call the main office. This will help us serve as many people as possible. We will re-schedule you for the next available appointment.

4. WHAT YOU SHOULD BRING
   You should bring information about the income and expenses of everyone living in the household, any court papers, leases, contracts that are related to your legal matter. Also, please bring the names and addresses of the people involved with your problem. A trained interviewer will review and complete your application.

5. NOTIFICATION OF OUR DECISION
   Your application for legal assistance will be reviewed by one of our staff attorneys. Once a determination has been made, we will contact you by mail within three to five working days. This notification will be sent to the address provided on the application.

   Completion of an application for legal assistance does not mean that we have agreed to provide you with legal assistance.